

Family or friends thinking of buying a home in Spanish Lakes? Wynne Corporation has supplied us a copy of their "MOVE-IN PROCESS". Be sure to get this list to your friends and family prior to their purchasing a home here. Knowing the process ahead of time helps minimize confusion and will help the whole experience run smoothly.

Making the Move-in Process Easier
Wynne Building Corporation's Procedures

- 1) Ensure the prospective purchaser understands and is willing to comply with all park rules and policies. Inform them if the house is or is not in the pet section.
- 2) Each prospective purchaser is required to submit a completed Residency Application, along with the applicable processing fee, to the Leasing Office. The application can be found on Spanish Lakes' website www.spanishlakes.com.
- 3) After the purchaser is approved for residency and has found a house they are interested in, they will need to check with the Rent and Utilities Department to make sure no monies are owed. They should also inquire as to the monthly rent amount they will pay if they acquire the house. The Rent and Utilities Department can be reached at 772-878-5513.
- 4) The approved purchaser should contact the Service Office at 772-466-1553, 1 Las Casitas, Fort Pierce, to ask if any stipulations will be required.
- 5) After they purchase the home and have transferred title into their name, they are to take or send copies of titles and registration to the Leasing Office at 8200 South US Highway One, Port St. Lucie. Phone 772-878-2575, Fax 772-878-2564. Copies may also be taken to Judy at the Service Office and she can forward them on. Once the file is clear, the new resident will be contacted to sign their lease. Residents will not be able to sign their lease or receive badges to use the facilities until all stipulations have been cleared.

Following these steps will ensure a smooth transition from purchaser to resident. Welcome to Spanish Lakes Country Club Village!